



**ENVIRONMENTAL PROTECTION AGENCY
ENVIRONMENTAL MANAGEMENT DIVISION**

**NOTICE OF ACTIVITIES FOR HAZARDOUS WASTE
(Registration)**

General Instructions/Requirements/Information

The Notice of Activity Form must be completed by persons who generate or plan to generate hazardous waste but are not authorized by the Environmental Protection Agency.

1. This Form must be completed in BLOCK LETTERS (preferably completed electronically) and a hard copy along with any additional information submitted to:
The Executive Director
Environmental Protection Agency
Ganges Street
Sophia, Georgetown, Guyana
Telephone : (592) 225-2062 / 1218 / 0506 / 6917
Fax: (592) 225-5481
Email: epa@epaguyana.org Website: www.epaguyana.org
2. A non- refundable fee of US\$ 20.00 or its equivalent in Guyanese dollars is required for the processing of this form. This fee should be made payable to the Environmental Protection Agency.
3. The EPA should be immediately notified in writing of any change(s) in the details provided in this Form that occur(s) after a decision has been made by the EPA (to grant environmental authorization). Failure to do so may result in an offence under the Environmental Protection (Hazardous Wastes Management) Regulations, 2000.
4. Please note that if an Environmental Authorization is issued, it will be prepared in the name of the applicant who has signed this Form and has committed to the requirements by doing so. In the event that the Permit Holder should be someone else, kindly indicate this to the EPA in advance on this Form.
5. Under the Process Details, the raw materials should include all hazardous materials and the quantity used for processing.
6. For the modification of operating process, it should include changes such as new or a different type of machinery/ equipment used, any change in methods of processing, etc.
7. Part III – Waste Identification and Management: for this table, all categories should be completed with the approximate information toward proper identification of the waste generated.



**ENVIRONMENTAL PROTECTION AGENCY
ENVIRONMENTAL MANAGEMENT DIVISION**

**NOTICE OF ACTIVITIES FOR HAZARDOUS WASTE
(Registration)**

The following terms will assist in completion of the Table:

- **Organic** – having properties associated with or derived from living organisms (plants, animals).
- **Inorganic** – not of biological (plant, animal) origin but of manmade origin. Not having the structure or organization characteristics of living bodies/organisms.
- **Sludge** – refers to the residual, semi-solid material left from processing activities, e.g. industrial waste water, or sewage treatment process.
- **Explosive** – a solid or liquid substance or waste (or mixture of substances or wastes) which is in itself capable by chemical reaction of producing gas at such a temperature and pressure and at such speed as to cause damage to the surroundings.
- **Flammables** –
 1. Liquids, mixtures of liquids (solvents, oils), liquids containing solids in solution or suspension (paints, varnishes, lacquers, etc.) that can give off a flammable vapour at temperatures of not more than 60.5 °C, closed-cup test, or not more than 65.6°C, open-cup test and under.
 2. Solids or waste solids other than those classed as explosives, which under conditions encountered in transport, e.g. through friction, are readily combustible or may cause fire.
- **Toxic** – Substances or wastes if exposed to may cause health effects or damage to the human body and the physical environment.
- **Corrosive** – Substances or wastes which, by chemical action, will cause severe damage when in contact with living tissue, or, in the case of leakage, will materially damage, or even destroy, other goods.

Provided for your information.



**ENVIRONMENTAL PROTECTION AGENCY
ENVIROMENTAL MANAGEMENT DIVISION**

**NOTICE OF ACTIVITIES FOR HAZARDOUS WASTE
(Registration)**

PART I: GENERATOR IDENTIFICATION													
This report is (tick box):		FOR OFFICIAL USE ONLY											
An initial generator registration	<input type="checkbox"/>	Generator Registration Number:											
A re-registration	<input type="checkbox"/>	<table border="1" style="width: 100%; height: 20px;"> <tr> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> <td style="width: 12.5%;"></td> </tr> </table>											
		The Generator Registration Number will be issued by Environmental Protection Agency.											
COMPANY DETAILS													
Legal Company Name:		Operating Company Name:											
Address of Company:			Region : <input style="width: 50px;" type="text"/>										
SITE LOCATION													
Site location () tick box if same as mailing address			Region : <input style="width: 50px;" type="text"/>										
Address :													
COMPANY OFFICIAL DETAILS													
Company Official (contact person)													
Mr./Mrs./ Ms.													
First Name:													
Last Name:													
Initial :													
Position:													
Telephone Number:													
Email :													
Fax Number:													



**ENVIRONMENTAL PROTECTION AGENCY
ENVIROMENTAL MANAGEMENT DIVISION**

**NOTICE OF ACTIVITIES FOR HAZARDOUS WASTE
(Registration)**

PART II : PROCESS DETAILS

List of Raw Materials used in operating process:

Brief Description of Operating Process:

Any Plans for Modification of the Operating Process:

Details for Expansion Plan in Near Future (if applicable):

PART III: WASTE IDENTIFICATION AND MANAGEMENT

Name of Wastes Generated	Process by which the Waste is Generated (what activity produces waste)	Physical Characteristics (solid/semi-solid/liquid/sludge)	Chemical Characteristics (organic/inorganic / mixed)	Hazardous Characteristics (explosive, flammable, corrosive, toxic, poisonous)	Quantity of wastes generated on-site per month (kg)	Quantity of wastes stored onsite per month (kg)



**ENVIRONMENTAL PROTECTION AGENCY
ENVIROMENTAL MANAGEMENT DIVISION**

**NOTICE OF ACTIVITIES FOR HAZARDOUS WASTE
(Registration)**

Occupational Safety Procedures for Handling Hazardous Waste/ Materials:					
Storage (on-site/ off-site) tick in appropriate box	Storage condition <input type="checkbox"/> Segregated <input type="checkbox"/> Mixed with other wastes <input type="checkbox"/> Stored in pit <input type="checkbox"/> Dumped on open land <input type="checkbox"/> Other, details:			Type of Packaging <input type="checkbox"/> Barrels/containers <input type="checkbox"/> Bags <input type="checkbox"/> Other type, details:	
Methods of Treatment and Disposal:					
Emergency Response Procedures for Accidents:					
Transporter and/or Disposer Contact Details:					



**ENVIRONMENTAL PROTECTION AGENCY
ENVIRONMENTAL MANAGEMENT DIVISION**

**NOTICE OF ACTIVITIES FOR HAZARDOUS WASTE
(Registration)**

Insurance Details (e.g. fire insurance):

RECORDING OF PREVIOUS ACCIDENTS/SPILLS (if applicable)

Date of Incident	Type and Approximate Amount of Waste Lost (kg)	Measures Taken to Resolve the Incidents

Other Information

(E.g. Waste Minimization Plan, Pollution Control Plan, etc.)