

Environmental Protection Agency



Job Description

Job Title: Senior Environmental Officer
Reports to: **Executive Director**
Overall Objective: To undertake activities related to monitoring, data analysis and reporting

Duties and Responsibilities:

- Interface with developers and consultants to develop protocols (including field checklists) for use by Environmental Officers to ascertain compliance of a project with its permit.
- Provide on-going recommendations to improve the EPA's compliance monitoring programmes.
- Recommend conditions to attach to Environmental Authorizations pertaining to environmental monitoring and management.
- Coordinate environmental field inspection programmes through GFC, GGMC and other Authorities.
- Review sectoral projects annual environmental monitoring reports to evaluate the adequacy and permit compliance.
- Carry out audit checks for verification of data submitted in monitoring reports and compliance with conditions of environmental authorisation.
- Supervise the use management and maintenance of the Agency's field monitoring equipment
- Recommend suspensions or cancellations of Environmental Permits or licenses.
- Provide testimony in proceedings brought before the Environmental Assessment Board or the Environmental Appeals Tribunal.
- Prepare proposals to seek funding for monitoring and activities.
- Oversee the management of the monitoring information database.
- Analyze results and prepare reports in monitoring activity.
- Investigate all reports from Environmental Inspectors/Officers or concerned citizens of suspected violations of Environmental Permits and/or hazards to the environment.
- Any other duties assignment by the Executive Director from time to time.

Qualifications and Experience:

- A minimum of Master's Degree in Natural, Environmental, Physical or Biological Sciences or any related science with three years relevant experience

Desirably Complemented by:

- Practical experience holding a position of comparable responsibility
- Experience in legal proceedings such as the presentation of evidence.
- Experience of competence undertaking field work, using field equipment, preparing reports and analyzing data, statistical analysis, computer literacy, good interpersonal writing and oral skills.