



Environmental Protection Agency, Guyana

Application Form for Transfer of Environmental Authorization

This Application for the Transfer of an Environmental Authorization (Environmental, Operation or Construction Permits) must be completed as an administrative requirement before the Environmental Protection Agency (EPA) can consider Transfer of an Environmental Authorization. All questions must be answered and the requested information submitted before this Application can be processed. Please use additional sheets if necessary.

Notes to Applicant:

1. This form must be completed in BLOCK LETTERS (preferably completed electronically) and submitted in TRIPLICATE along with any additional information requested to

The Executive Director
Environmental Protection Agency
Ganges Street,
Sophia, Georgetown, Guyana
Telephone: (592) 225- 0506/5467-9/6044/6048/5472
Facsimile: (592) 225 5481
Email: epa@epaguyana.org Website: www.epaguyana.org

2. A non-refundable fee of US\$50.00 or its equivalent in Guyanese dollars is required for the processing of this Application. This fee should be made payable to the **Environmental Protection Agency**. This fee should be in either US Currency or its equivalent according to the Scotiabank Daily Exchange Rate and should be made payable to the **Environmental Protection Agency**.
3. The existing and valid Environmental Authorisation to be transferred should accompany this Application.
4. The Applicant should be the Permit Holder but must be signed by both the Applicant and proposed Transferee. The proposed Transferee should also provide a copy of some form of Identification to the EPA, such as an ID card, Driver's License or Passport.
5. Where the proposed Transferee is a Company, a Registrar's Certificate furnished by the Registrar of Companies under the Companies Act stating that the name of the Company is on the Register of Companies should be submitted.
6. All measurements/numerical data submitted to the EPA should be in metric units.
7. The validity of the Permit can range from one (1) year to five (5) years. Usually, five (5) years Permits are issued, but if you require a Permit for a shorter period, please inform us early.
8. **A Permit Fee is required before Permits are issued, based on the potential environmental impacts and the scale of the project (small, medium, large, extra-large). Permit fees range from US\$100 to more than US\$3,100 per year, which is determined by EPA after screening.**

Thank you for your cooperation; best wishes.

A. Contact Information of Current Permit Holder

1. Business/Company Name:

2. Sector of Operation:

3. Business Address:

Applicant's Address

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4. Contact Details:

Telephone: _____

Fax: _____

Email: _____

Website: _____

5. Do you have someone designated for Environmental Management? Yes No

If yes, state name, designation and qualifications:

B. Existing Permit Details

6. Current Permit Holder:

7. Permit Reference Number:

8. Permit Issue Date (Date signed by the developer): _____

9. Permit Expiry Date: _____

C. Transfer details

10. Proposed Transferee:

11. Business/Company Name:

12. Business Address:

Applicant's Address

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13. Contact Details:

Telephone: _____

Fax: _____

Email: _____

Website: _____

14. Do you have someone designated for Environmental Management? Yes No

15. If yes, state name, designation and qualifications:

16. Reason(s) for proposed Transfer:

D. Operational Aspects

17. Date of commencement of operations: _____

18. Number of Employees: _____

19. Remaining lifetime of Business: (years) _____

20. Future plans and date for modifications/expansion:

21. Types of products generated:

22. Quantity of production per month/year:

23. Types and quantity of by-products

E. Environmental Management

24. Indicate Types of pollutants/wastes/emissions generated:

- Effluents (waste water)
- Air emissions
- Odour
- Dust/Particulate matter
- Smoke
- Noise levels
- Hazardous wastes
- Chemicals
- Solid wastes
- Others - Please specify: _____

25. Identify Sources of pollutants/wastes/emissions generated:

26. Nature of solid and liquid waste generated and quantity:

27. Method of treatment and disposal:

28. Did you have any environmental incidents in the past? Yes No

29. If yes, what were these and what did you or other authorities do? Example - air emissions, noise, dust, solid/liquid waste, water pollution, fuel/oil spill, fire, severe floods.

30. Has there ever been a complaint pertaining to environment or land-use for this operation? If so, please state and provide details on any action taken:

31. Please indicate below any environmental problems related to your facility/operation, which you think should be addressed and/or for which you may require assistance by the EPA or other authorities.

Further comments by applicant(s):

Declaration

In accordance with the Environmental Protection Act, 1996, the Environmental Protection (Amendment) Act, 2005, and Environmental (Authorisation) Regulations, 2000, I hereby declare that the information provided in this Form is true and accurate to the best of my knowledge.

Name of Applicant (in script)

Designation

Signature

Date

Name of Proposed Transferee (in script)

Designation

Signature

Date

THANK YOU AND BEST WISHES.

E. For Official Use only:

1. Date of Receipt of this Form: _____

2. Was the Permit Holder ever previously changed? Circle: Yes No

3. If yes, why:

4. Was an EIA, EMP done for this operation? When?

5. Compliance visits / Environmental Audits done by EPA: Date _____

6. Were all the compliance requirements in the Permit fulfilled? Yes No

If No, what is outstanding?

7. Has there been or is there need for any variance in the project activity, Permit Holder or the Permit?

8. Were complaints received for this operation? Yes No

9. Were the matters resolved? Yes No

10. Was the Permit ever:

modified varied suspended revoked reissued/renewed

11. Should the Permit be transferred? Yes No

If no, why not?

12. If yes, how many years and what new conditions/ standards should be added to the Permit?

13. Scale of the current operation: select: small medium
 large extra large
